



Rural Stirling

Housing Association

SUMMARY OF CONDITIONS OF SERVICE

Job Title – Finance Officer (Permanent Part-time)

Salary (Pro Rata)

EVH Grade 7, PA22:PA25 £33,375 to £36,648

Term of Contract

Pro Rata, Part-time, 4 days, Permanent

Hours of Attendance

28 hours per week over 4 days. A flexible working hours system is operated

Attendance at Evening Meetings

Attendance at evening meetings may be required

Holiday Entitlement (Pro Rata)

25 days annual leave + 15 statutory days

Pension

Rural Stirling Housing Association is a member of a Group Pension Scheme. We are required to auto-enrol all our workers into the scheme where they meet the criteria defined in the Pensions Legislation and would therefore be required to auto-enrol you onto the pension scheme when/if you meet these criteria. If we enrol you onto the pension scheme, whilst you continue to meet these criteria, you will remain a member of the scheme, unless you apply to opt out.

Training and Development

The Association considers that training and development of its staff is an essential factor in achieving the Association's aims and objectives and in the maintenance of effective, well-motivated employees.

Equalities & Diversity

The Association is committed to the promotion of equalities and diversity and to combat discrimination, direct or indirect, in its housing allocation, provision of services, membership, recruitment, Board structure and employment practices.