



Rural Stirling

Housing Association



Quality property
management services

GROUP WASTE MANAGEMENT POLICY

Rural Stirling Housing Association, Stirling Road, Doune, FK16 6AA Registered as a Scottish Charity No. SC037849 Venachar Limited, Incorporated under the Companies Act (Company Number SC447415), Registered Office: Stirling Road, Doune, FK16 6AA	
Policy Name	Group Waste Management Policy
Policy Category	Landlord Health & Safety
Date Policy Reviewed	23 November 2023
Review Period	Three years
Next Review Due	November 2026
Equality Impact Assessment	YES

1.0 Purpose/Introduction

- 1.1 The aim of this Policy is to ensure that all properties owned or managed by Rural Stirling Housing Association have adequate storage for refuse and recycling and that all tenants are made aware of their duties regarding waste management. Furthermore, this policy will ensure that all commercial waste produced by the Association is appropriately disposed of.
- 1.2 The procedures detailed within this section have been written to ensure all reasonable steps have been taken to comply with the Environmental Protection Act 1990 and the Waste (Scotland) Regulations 2012.

2.0 Scope

- 2.1 This Policy is designed to benefit Tenants so that they are able to adequately store refuse and recycling and so that the Association can appropriately dispose of all commercial waste.

3.0 Equality & Diversity Statement (Group Statement)

- 3.1 We will ensure that this policy is applied fairly and consistently. In implementing this policy, we will not directly or indirectly discriminate against any person or group of people because of their race, religion or belief, gender, disability, age, sexual orientation, or any other grounds. Our commitment to equality and fairness will apply irrespective of factors such as age, disability, gender reassignment, marital or civil partnership status, pregnancy or maternity, race, religion or belief, sex, sexual orientation, or other personal attributes.

This policy and any other Rural Stirling Group (RSG) publication is available in other formats e.g., other languages, Braille, large print, audio.

4.0 SHR Regulatory Standards

- 4.1 The SHR's regulatory framework sets out Regulatory Standards of Governance and Financial Management to be achieved by all Registered Social Landlords (RSLs). The Board accepts that it is responsible for ensuring that the Association complies with these standards. The standards of direct relevance to this policy are noted below:

Standard 1 - The Governing Body leads and directs the RSL to achieve good outcomes for its tenants and other service users.

Standard 4 - The governing body bases its decisions on good quality information and advice and identifies and mitigates risks to the organisation's purpose.

5.0 Relevant legislation (Scottish Government or UK Government)

- The Environmental Protection Act 1990
- Waste (Scotland) Regulations 2012

6.0 Tenant Waste

6.1 In relation to waste and recycling we will:

- Provide a suitable space for tenants to contain their refuse and recycling until collection day;
- Encourage tenants to recycle waste;
- Ensure that all tenants know when their refuse and recycling collections are;
- Ensure that tenants know how to place refuse and recycling out for collection;
- Ensure that tenants use the correct type of refuse and recycling containers;
- Ensure the building is kept clean and free from graffiti;
- Arrange for waste which has been generated as part of building improvements, repairs or alterations to be removed by the Contractor;
- Arrange for any unwanted waste left behind in a vacant property to be removed;
- Take reasonable steps to identify tenants who do not dispose of rubbish/household items appropriately;
- Recharge a tenant for the cost of disposing any rubbish/household items where the tenant has failed to do so correctly.

6.2 If there are any issues with bin collection, tenants should report the issue to their local council.

7. Commercial Waste

7.1 The Association generates commercial waste as part of its normal day to day operations in the running of the office, this will be properly classified and subject to a commercial waste uplift and disposal contract.

7.2 We contract with independent companies to uplift confidential waste paper, the sanitary hygiene units, food waste, dry mixed recycling ie plastics, cans, paper, cardboard. and general office waste. Waste Transfer Notices are received for these and are kept on file

- 7.3 Where construction, demolition or other industrial wastes are generated, these may be subject to formal classification under the European 'WM3 Waste Management' guidelines as well as requiring negotiations with landfill operators on the correct classification and tax rates applicable.
- 7.4 Construction waste is deemed to be the responsibility of the Main Contractor and this information will be contained within the Pre Construction H&S Plan.
- 7.5 Waste Material that is classed as 'Hazardous' or 'Special' waste may also require specialist uplift and disposal. In these circumstances, specialist advice will be sought from an appropriate and competent environmental consultant

8.0 Related Documents.

- 8.1 This policy relates to the following documents:
- Landlord Health & Safety Manual.

9.0 Review

- 9.1 We will review and update this policy every three years. More regular reviews will be considered where, for example, there is a need to respond to new legislation/policy or regulatory guidance.