



Rural Stirling
Housing Association

Agenda

Board of Management Meeting to be held on **Thursday, 9 October 2025** at **6.30 p.m.**

Please note that drinks and refreshments will be available from 6.00pm should Board members wish to join members of the SMT for informal discussion.

The meeting will be conducted on a hybrid basis on Zoom and in the office Boardroom.

Joining instructions for Zoom will be issued as part of the Board Pack via oneAdvanced.

Staff/Adviser(s) Attendance:		Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Sandra McPhee (CSO(G)) – Minutes		
Agenda Item	Subject	Author	Attached	For
1.	Welcome and Apologies	Chair	-	-
2.	Declarations of Interest	Chair	-	-
3.	Exception Reports/Presentations			
3.1	No Exception Report			
4.	Annual Adoption and Signing of - Annual Adoption & Signing of the Code of Conduct - Annual Declaration of Interests	CSO (G)	Verbal	Approval
5.	Health and Safety Exception Report			
5.1	Exception Report	CEO	-	-
6.	Group Minutes			
6.1	Minutes of Board meeting held on 7 August 2025	CSO (G)	✓	Approval
6.2	Minutes of Board meeting held on 18 September 2025	CSO (G)	✓	Approval
6.3	Audit & Risk Committee – No meeting	-	-	-
6.4	Venachar Board – No meeting	-	-	-
6.5	Working Groups:	-		-

	(i) Investment Working Group – No Meeting		-	
7.	Matters Arising Schedule	CEO	✓	Oversight / Monitoring
8.	Rural Stirling Group Key Risks			
8.1	No report	-	-	-
9.	Strategy			
	No Report	-	-	-
10.	Performance & Policy			
10.1	Policies for Approval - Appendix 1 – Group ASB and Neighbour Nuisance Policy & EIA (<i>Deferred from June & August</i>) - Appendix 2 – Group Disclosure Information Policy - Appendix 3 - Group Internal Audit Policy - Appendix 4 – Group Records Management Policy - Appendix 5 – Group Appropriate Policy - Appendix 6 – Group Hybrid Working Policy & EIA - Appendix 7 – Group Development Policy - Appendix 8 – Group Role Description for Governing Body Members and Office Bearers - Appendix 9 – Group Sustainable Procurement of Goods, Services and Works Policy - Appendix 10 – Group Management of Funding Policy - Appendix 11 - Group Fire Safety Policy	HSM CSO (G) DCEO/DFCS CSO (G) CSO (G) CEO DHPS CSO (G) DHPS DCEO/DFCS DHPS	All Policies were updated to oneAdvanced on xxxx	All Policies for Approval
11.	Finance			
11.1	Confidential Treasury Management Review for the year end 31 March 2025	DCEO/DFCS	✓	Oversight/Monitoring
11.2	Confidential Bad Debt Write Off	FO/HSO	✓	Decision
11.3	Value for Money Statement	DCEO/DFCS	✓	Approval
11.4	Confidential Signing of Nationwide Mandate	DCEO/DFCS	✓	Approval

12.	Operations			
12.1	Annual Data Protection, FOI and EIR Report	CSO(G)	✓	Oversight/Monitoring
12.2	Annual Review of Health and Safety (Deferred from August)	DHPS	✓	Assurance
13.	Governance: Ethical conduct and Notifiable Events			
13.1	Notifiable Events	CEO	✓	Assurance
13.2	Confidential Office Bearer Decisions: ARC Data Corrections	CEO	✓	Assurance
13.3	Recommendations from Committee	-	-	-
13.4	New Member Applications	-	-	-
13.5	Annual Assurance Statement Action Plan 2024/25: End of Year Report	CEO	✓	Assurance
13.6	Annual Assurance Statement 2025	CEO	Standards and Evidence Uploaded to oneAdvanced on xxxxx	Assurance & Approval
13.7	Annual Business Planning Process and Timetable	CEO	✓	Approval
14.	CEO Report	CEO	✓	Oversight/Monitoring
15.	Action Tracker	CEO	✓	Oversight/Monitoring
16.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Member	Feedback to be given at meeting	Information
17.	Any Other Competent Business			
18.	Review/Reflections of Meeting - Did we challenge constructively/effectively when necessary? - Did we make good decisions? - Did we have all the information we needed to make decisions? Please email your feedback to, Fiona Boath, Chair, BoardFionaB@rsha.org.uk	Chair	Feedback to be given at the meeting	-

19.	Date of Next Meetings & Training and Events • Annual Board Strategy Day: 8 November 2025 in RSHA Office – Programme to follow • Board Session – Governing Body as Employer – Thursday 13 November 2025 at 6.30pm – online with Zoom • Audit & Risk Committee – Thursday 6 November 2025 at 6.30pm – online with Zoom • Venachar Board Meeting – Monday 17 November 2025 at 4.00pm – online with Zoom • Board Meeting – Thursday 20 November 2025 at 6.30pm – Online with Zoom • Board Session – Annual Health & Safety Awareness including Landlord H&S – Thursday 11 December 2025 at 6.30pm – online with Zoom
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N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.