



Rural Stirling
Housing Association

Agenda

Board of Management Meeting to be held on **Thursday, 7 August 2025** at **6.30 p.m.**

Please note that drinks and refreshments will be available from 6.00pm should Board members wish to join members of the SMT for informal discussion.

The meeting will be conducted on a hybrid basis on Zoom and in the office Boardroom.

Joining instructions for Zoom will be issued as part of the Board Pack via Decision Time.

Staff/Adviser(s) Attendance:		Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Jackie Leeds (HSM) Susan Mackay (CSO) – Minutes		
In Attendance:		Gillian Lunn, Arneil Johnson Agenda Item 3.1 Observers – Board Applicants John Crombie and Josh Stallard		
Agenda Item	Subject	Author	Attached	For
1.	Welcome and Apologies	Chair	-	-
2.	Declarations of Interest	Chair	-	-
3.	Exception Reports/Presentations			
3.1	Commercial Confidential - Rent and Service Charges Review: Final Report on outcomes and Recommendations	AJ	✓	Approval
4.	Health and Safety Exception Report			
4.1	Exception Report	CEO	-	-
5.	Group Minutes			
5.1	Minutes of Board meeting held on 19 June 2025	CSO	✓	Approval
5.2	Audit & Risk Committee – 26 June 2025 NOTE: Confidential Minute extract issued to Board and CEO and DCEO/DFCS only	DCEO/DFCS	✓	Information
5.3	Venachar Board Meeting – No meeting	-	-	-
5.4	Working Groups:			

	(i) Investment Working Group – No Meeting	-	-	-
6.	Matters Arising Schedule	CEO	✓	Oversight / Monitoring
7.	Rural Stirling Group Key Risks			
7.1	Quarterly Key Risks Review	CEO	✓	Oversight / Monitoring
8.	Strategy			
8.1	No Report	-	-	-
9.	Performance & Policy			
9.1	Quarter 1 Performance Reports - Appendix 1 - ARC Indicators and H&S KPIs - Appendix 2 – Planned Maintenance - Appendix 3 – Development Programme Monitoring - Appendix 4 - Strategic Delivery Plan Update - Appendix 5 - Operational Delivery Plan Update by Exception	SMT DHPS DHPS CEO -	✓ ✓ ✓ ✓ -	Oversight/Monitoring Oversight/Monitoring Oversight/Monitoring Oversight/Monitoring -
9.2	Quarter 1 Complaints Report	CSO (G)	✓	Oversight/Monitoring
9.3	Policies for Approval - Appendix 1 – Group Access to Information Policy &EIA - Appendix 2 – Group Redundancy Policy & EIA - Appendix 3 - Group Settlement Agreements Policy & EIA - Appendix 4 – Group Electrical Safety Policy - Appendix 5 – Group Fire Safety Policy - Appendix 6 – Group Gas Safety Policy	CSO (G) CEO CEO DHPS DHPS DHPS	<i>All policies were uploaded to oneAdvanced on 24 July 2025</i>	All for Approval
	Quarterly SIC report not received from DPO for Quarter 1. This will be uploaded to oneAdvanced once received. Quarterly Development Project Profile Reports uploaded to oneAdvanced, Resources on 31 July 2025			
10.	Finance			
10.1	Annual Financial Statements, Audit Summary Report and Letter of Representation	DCEO/DFCS	✓	Approval
10.2	Annual Internal Financial Assurance Report	DCEO/DFCS	✓	Approval

10.3	Confidential Quarter 1 Management Accounts	DCEO/DFCS	✓	Oversight/Monitoring
10.4	Annual Financial Strategy Review - Appendix 1 – Investment Strategy - Appendix 2 – Borrowing Strategy	DCEO/DFCS	✓	Approval
		DCEO/DFCS	✓	Approval
10.5	Confidential New Loan Facility	DCEO/DFCS	✓	Approval
10.6	Confidential Potential Shared Ownership Sale – 2 Finglas Gardens	DCEO/DFCS	✓	Approval
11.	Operations			
11.1	Confidential Dampness and Disrepair Claim	DHPS	✓	Approval
11.2	Annual Review of Health & Safety	DHPS	✓	Assurance
11.3	Annual Procurement Report 2024/25	DHPS	✓	Assurance
12.	Governance: Ethical conduct and Notifiable Events			
12.1	Notifiable Events	CEO	✓	Assurance
12.2	Office Bearer Decisions: No Report	-	-	-
12.3	Recommendations from Committee	DCEO/DFCS	✓	Approval
12.4	New Member Applications	CSO (Gov)	✓	Approval
12.5	Review of A&R Committee Performance	DCEO/DFCS	✓	Approval
12.6	Annual Review of Effectiveness of Investment Working Group	DHPS	✓	Assurance
12.7	Confidential Annual Review and Signing of Register of Interests and Entitlements Payments and Benefits Register	CEO	✓	Approval
12.8	Rule 68 Report from Secretary	CEO	✓	Approval
12.9	AGM Administration Arrangements and AGM Notice to Members	CSO (G)	✓	Information
12.10	Annual Review of RSHA Membership & Cancellations	CSO (G)	✓	Approval

12.11	Applications for Board membership <i>(including report deferred from June)</i>	Chair	✓	Approval
13.	CEO Report	CEO	✓	Oversight/Monitoring
14.	Action Tracker	CEO	✓	Oversight/Monitoring
15.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Member	Feedback to be given at meeting	Information
16.	Any Other Competent Business			
17.	Review/Reflections of Meeting • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? Please email your feedback to, Fiona Boath, Chair, BoardFionaB@rsha.org.uk	Chair	Feedback to be given at the meeting	-
18.	Date of Next Meetings & Training and Events • Annual Stock Tour – Friday 8 August 9.30am • Leadership and Management Development Programme: Session 3 – Monday 18 August 4pm – 6pm <i>Topic: Push Authority or Fix the Environment</i> • AGM – Thursday 4 September 2025 at 7pm at Callander Youth Project • Board Meeting – Thursday 18 September 2025 at 6.30pm online with Zoom (meeting for election of Office Bearers, Committee members etc) • Board Meeting – Thursday 9 October 2025 at 6.30pm – Hybrid Meeting.			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.