



Rural Stirling

Housing Association

Agenda

Audit and Risk Committee Meeting to be held on

Thursday, 24 April 2025 at 2pm

The meeting will be held on Zoom.

Joining instructions for Zoom will be issued as part of the Audit and Risk Committee Pack via Decision Time.

Staff/Advisers(s) Attendance	Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Sandra McPhee (CSO) – Minutes
Also in Attendance	Alison Devine – Alexander Sloan – Item 4 only Siobhan Archibald – Wbg – Item 3 only

Agenda Item	Subject	Author	Attached	For
1.	Apologies			
2.	Declarations of Interest			
3.	Internal Audit Report			
3.1	Internal Audit Plan 2024/25 – Update Appendix 1: Wbg GDPR Audit Report Appendix 2: Wbg Internal Audit Recommendations Follow Up Report Appendix 3: Wbg Annual Report Appendix 4: Internal Audit Recommendations Tracker	DCEO/DFCS Wbg	✓	Oversight / Monitoring
3.2	Internal Audit Plan 2025/26	Wbg		
4.	External Audit			
4.1	Meeting with External Auditor (prior to audit for 2024/25)	DCEO/DFCS /Alexander Sloan	✓	Approval
5.	Minutes of Previous meetings			
5.1	Minute of Audit and Risk Committee Meeting 7 November 2024	CSO	✓	Approval

6.	Matters Arising Schedule	CSO	✓	Oversight / Monitoring
7.	Health and Safety			
7.1	Health & Safety Exception Report	CEO	Verbal	Assurance
7.2	Health & Safety Audit Report and Action Plan Update	DCEO/DFCS	✓	Assurance
7.3	Health & Safety Competency Framework and Training Needs Analysis (TNA) Annual Review	DCEO/DFCS	✓	Decision
8.	RSG Risk Management			
8.1	Risk Management Exception Report	CEO	Verbal	Assurance
8.2	Key Risk Register: Review and scrutiny of key risks	CEO	<i>Exercise to be carried out at the meeting</i>	Assurance
9.	Resources Update Confidential			
9.1	Confidential Staff and Board update including Board Development Plan	DCEO/DFCS	✓	Oversight / Monitoring
9.2	Confidential RSG Succession Plan Senior Staff Annual Review	CEO	✓	Oversight / Monitoring
9.3	Confidential Review of Housing Service and Additional Staff Resource	DHPS	✓	Decision
10.	Governance			
10.1	Record of Electronic Approvals	-	-	-
11.	Action Tracker	CSO	✓	Oversight / Monitoring
12.	Any Other Competent Business			
13.	Date of next Audit & Risk Committee meeting: Thursday, 26 June 2025 – time and location to be confirmed.			

N.B. If you have questions about any of the papers, please do not hesitate to contact the identified report author or the Deputy Chief Executive Officer/Director of Finance and Corporate Services for clarification in advance of the meeting.