



# Rural Stirling

Housing Association

## Agenda

Audit and Risk Committee Meeting to be held on

**Thursday, 7 November 2024 at 2pm**

***The meeting will be held on Zoom.***

Joining instructions for Zoom will be issued as part of the Audit and Risk Committee Pack via Decision Time.

<b>Staff/Advisers(s) Attendance</b>	Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Sandra McPhee (CSO) – Minutes
<b>Also in Attendance</b>	Siobhan Archibald – Wbs – Item 4

Agenda Item	Subject	Author	Attached	For
1.	<b>Apologies</b>			
2.	<b>Declarations of Interest</b>			
3.	<b>Audit Committee Remit</b>			
3.1	<b>Audit &amp; Risk Committee Membership and Election of Chair</b>	DCEO/DFCS	Verbal	Assurance
3.2	<b>Audit &amp; Risk Committee Scope of Remit and Business 2024/25</b>	DCEO/DFCS	✓	Assurance
4.	<b>Internal Audit Report</b>			
4.1	Internal Audit Plan 2024/25 – Update Appendix 1 – Absence Management Appendix 2 – Allocations Appendix 3 – Void Management Appendix 4 – Internal Audit Recommendation Follow-up	DCEO/DFCS Wbs	✓	Oversight / Monitoring
5.	<b>Minutes of Previous meetings</b>			
5.1	Minute of Audit and Risk Committee Meeting 27 June 2024	CSO	✓	Approval
6.	<b>Matters Arising Schedule</b>	CSO	✓	Oversight / Monitoring
7.	<b>Health and Safety</b>			

7.1	Health & Safety Exception Report	CEO	Verbal	Assurance
7.2	Health & Safety Audit Report and Action Plan Update	DCEO/DFCS	✓	Assurance
8.	<b>RSG Risk Management</b>			
8.1	Risk Management Exception Report	CEO	Verbal	Assurance
8.2	Risk Reporting	CEO	✓	Oversight / Monitoring
8.3	Annual Review of Risk Management Framework, Strategic Risk Themes and Appetite, Revised Risk Appetite Statement, Risk Register and Scoring.	CEO	✓	Decision
9.	<b>Resources Update Confidential</b>			
9.1	<b>Confidential</b> Staff and Board update including Board Development Plan	DCEO/DFCS	✓	Oversight / Monitoring
9.2	Strathclyde University Work Based Project: Report Outcomes	CEO	✓	Oversight/ Monitoring
9.3	<b>Commercially Confidential</b> Leadership and Management Development Programme	CEO	✓	Oversight / Monitoring
9.4	<b>Confidential</b> Annual Stress Survey	CEO	✓	Oversight / Monitoring
10.	<b>Governance</b>			
10.1	Record of Electronic Approvals - None	-	-	-
10.2	External Audit Tender	DCEO/DFCS	✓	Decision
11.	<b>Action Tracker</b>	CSO	✓	Oversight / Monitoring
12.	<b>Any Other Competent Business</b>			
13.	<b>Date of next Audit &amp; Risk Committee meeting:</b>  Thursday, 24 April 2025 – time and location to be confirmed.			

**N.B. If you have questions about any of the papers, please do not hesitate to contact the identified report author or the Deputy Chief Executive Officer/Director of Finance and Corporate Services for clarification in advance of the meeting.**