



**Rural Stirling**  
Housing Association

# Agenda

Board of Management Meeting to be held on **Thursday, 8 February 2024 at 6.30 p.m.**

**The meeting will be conducted on Zoom.**

Joining instructions for Zoom will be issued as part of the Board Pack via Decision Time.

<b>Staff/Adviser(s) Attendance:</b>		Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Jackie Leeds (HSM)  Susan Mackay (CSO) Minute taker		
Agenda Item	Subject	Author	Attached	For
1.	<b>Welcome and Apologies</b>	Chair	-	-
2.	<b>Declarations of Interest</b>	Chair	-	-
3.	<b>Exception Reports/Presentations</b>			
	None	-	-	-
4.	<b>Health and Safety Exception Report</b>			
4.1	Exception Report	CEO	-	-
5.	<b>Group Minutes</b>			
5.1	Minutes of Board meeting held on 23 November 2023	GCO	✓	Approval
5.2	Minutes of the Group Strategy Day held on 2 December 2023	CEO	✓	Approval
5.3	Audit & Risk Committee – No Meeting	-	-	-
5.4	Subsidiary: Minute of Venachar Board Meeting held on 20 November 2023	GCO	✓	Information
5.5	Working Groups: None	-	-	-
6.	<b>Matters Arising Schedule</b>	CEO	✓	Oversight/Monitoring
7.	<b>Rural Stirling Group Key Risks</b>			
7.1	RSG Quarterly Key Risks Report: No Report	CEO	-	-
8.	<b>Strategy</b>			
8.1	Group Strategy Day: Outcomes and Action Plan	CEO	✓	Approval
8.2	Group Strategic Plan 2024-2027: First Draft	CEO	✓	Approval
8.3	<b>Confidential</b> RSHA Business Plan 2024/25 and Strategic Delivery Plan: First Draft	CEO	✓	Approval

8.4	Venachar Discussion Paper	CEO	✓	Consideration/Decision Approval
8.5	<b>Confidential</b> Venachar Business Plan and Budget 2024/25: First Draft	CEO	✓	
9.	<b>Performance &amp; Policy</b>			
9.1	<b>Policies for Approval</b>			
	Appendix 1 – Group Notifiable Event Policy & Protocol	CEO	✓	Approval
	Appendix 2 – Group Occupation Driving Policy & EIA	CSO	✓	Approval
	<ul style="list-style-type: none"> <li>• <b>Policies were issued to Board on Decision Time on Wednesday 24 January</b></li> </ul>			
10.	<b>Finance</b>			
10.1	<b>Confidential</b> EVH Employers Ballot: Cost of living proposal for April 2024	CEO	✓	Decision
10.2	Loan Funding Update	DCEO/DFCS	✓	Oversight/Monitoring Decision
10.3	Annual Rent Review and Consultation 2024/25 Outcome and Decision	DCEO/DFCS/ HSM	✓	
10.4	<b>Confidential</b> Quarterly Management Accounts to 31 December 2023	DCEO/DFCS	✓	Oversight/Monitoring
11.	<b>Operations</b>			
11.1	Housing Design Guide Review: EIA and Consultation Update	DHPS	✓	Approval
11.2	Shared Ownership Buy Backs	DCEO/DFCS/ HSM	✓	Decision
12.1	<b>Governance: Ethical conduct and Notifiable Events</b>			
12.1	Notifiable Events	CEO	-	-
12.2	Office Bearer Decisions	CEO	✓	Assurance
12.3	Recommendations from Committee	DCEO/DFCS	-	-
12.4	New Member Applications	GCO	-	-
13.	<b>CEO Report</b>	CEO	✓	Decision
14.	<b>Action Tracker</b>	CEO	✓	Oversight/Monitoring
15.	<b>Attendance at Conference/Seminar or Networking Events:</b> Board Member Feedback	Board Member	Feedback to be given at meeting	Information
16.	<b>Application for Board Membership</b>	Chair	✓	Approval
17.	<b>Any Other Competent Business</b>			
18.	<b>Review/Reflections of Meeting</b>	Chair	Feedback to be given at the meeting	-
	<ul style="list-style-type: none"> <li>• Did we challenge constructively/effectively when necessary?</li> <li>• Did we make good decisions?</li> <li>• Did we have all the information we needed to make decisions?</li> </ul>			

	Please email your feedback to, Mark Griffiths Chair, <a href="mailto:boardgriffithsm@rsha.org.uk">boardgriffithsm@rsha.org.uk</a>			
19.	<b>Date of Next Meetings &amp; Training and Events</b>			
	<ul style="list-style-type: none"> <li>• <b>Board Briefing Session – Housing and Estate Management</b> – Thursday, 15 February 2023 at 6.30pm – <b>online using Zoom.</b></li> <li>• <b>Board Meeting</b> – Thursday 14 March 2024 at 6.30 pm – <b>Hybrid</b></li> <li>• <b>Group Annual Board Appraisals</b> – To take place during March/April arrangements to be confirmed.</li> <li>• <b>Audit &amp; Risk Committee</b> – Thursday 25 April 2024 at 2.00 pm – Location to be confirmed.</li> <li>• <b>Annual Stock Tour</b> – Friday, 26 April 2023 – all day event – Route to be confirmed.</li> <li>• <b>Venachar Board Meeting</b> – Monday 13 May 2024 at 4pm – <b>Hybrid</b></li> </ul>			

**N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.**