



Rural Stirling
Housing Association

Agenda

Board of Management Meeting to be held on **Thursday, 23 November 2023** at **6.30 p.m.**

The meeting will be conducted on Zoom.

Joining instructions for Zoom will be issued as part of the Board Pack via Decision Time.

Staff/Adviser(s) Attendance:		Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Jackie Leeds (HSM) Sandra McPhee (GCO) Minutes Mark Sinclair <i>Observer</i>		
Agenda Item	Subject	Author	Attached	For
1.	Welcome and Apologies	Chair	-	-
2.	Declarations of Interest	Chair	-	-
3.	Exception Reports/Presentations			
	No reports	-	-	-
4.	Health and Safety Exception Report			
4.1	Exception Report	CEO	-	-
4.2	Board Landlord Health & Safety Policy Sign Off	DHPS	✓	Approval
4.3	Board Health & Safety Policy Sign-off	CSO	✓	Approval
5.	Group Minutes			
5.1	Minutes of Board meeting held on 5 October 2023	GCO	✓	Approval
5.2	Audit & Risk Committee 9 November 2023	DCEO/DFCS	✓	Information
5.3	Subsidiary: Action Note of Venachar Board of Directors Meeting 10 August 2023	CEO	✓	Information
5.4	Working Groups: Investment Working Group Action Note 7 November 2023	DHPS	✓	Information
6.	Matters Arising Schedule	CEO	✓	Oversight/Monitoring
7.	Rural Stirling Group Key Risks			
	Quarterly Key Risks	CEO	✓	Oversight/Monitoring
8.	Strategy			
	RSG Group Strategy Day Programme	CEO	✓	Information

9.	Performance & Policy			
9.1	Q2 Performance Report Appendix 1 – ARC Indicators and Universal Credit Appendix 2 – Planned Maintenance Appendix 3 – Development Programme Monitoring Appendix 4 – Strategic Delivery Plan Update	SMT DHPS DHPS CEO	✓ ✓ ✓ ✓	Oversight/Monitoring and Approval Oversight/Monitoring Oversight/Monitoring Oversight/Monitoring
9.2	Complaints Report – Quarter 2	GCO	✓	Oversight/Monitoring and Approval
9.3	Policies for Approval Appendix 1 – Group Reactive Maintenance Policy and EIA Appendix 2 – Group Remote Working Policy & EIA Appendix 3 – Group Safeguarding Policy & EIA Appendix 4 – Group Security Policy & EIA Appendix 5 – Group Social Media Policy & EIA Appendix 6 – Group Unacceptable Actions Policy & EIA Appendix 7 – Group Ventilation and Fresh Air Policy & EIA Appendix 8 – Group Waste Management Policy & EIA	DHPS CSO HSM DHPS CSO HSM DHPS DHPS	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	Approval Approval Approval Approval Approval Approval Approval Approval
	<ul style="list-style-type: none"> • Policies were issued to Board on Decision Time on 9 December 2023 • SIC Quarter 2 Report Emailed to Board on 10 November 2023 • Quarterly Development Reports emailed to Board on 2023 			
10.	Finance			
10.1	Confidential – Q2 Management Accounts	DCEO/DFCS	✓	Oversight/Monitoring
10.2	Confidential – 1 st Draft Budget 2024/25 and 30 Year Financial Projections	DCEO/DFCS	✓	Decision
10.3	Annual Rent Review and Consultation 2024/25	HSM	✓	Decision
11.	Operations			
11.1	Design Guide Review and Update	DHPS	✓	Approval
12.1	Governance: Ethical conduct and Notifiable Events			
12.1	Notifiable Events	CEO	-	-
12.2	Office Bearer Decisions	CEO	-	-
12.3	Recommendations from Committee	DCEO/DFCS	✓	Approval
12.4	New Member Applications	GCO	-	-
12.5	Annual Declaration of Interests and Code of Conduct	GCO	✓	Oversight/Monitoring
13.	CEO Report	CEO	✓	Information
14.	Action Tracker	CEO	✓	Oversight/Monitoring

15.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Member	Feedback to be given at meeting	Information
16.	Application for Board Membership	Chair	✓	Approval
17.	Any Other Competent Business			
18.	Review/Reflections of Meeting <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? Please email your feedback to, Mark Griffiths Chair, boardgriffithsm@rsha.org.uk	Chair	Feedback to be given at the meeting	-
19.	Date of Next Meetings & Training and Events <ul style="list-style-type: none"> • Group Strategy Day – Saturday 2 December 2023 9.30am – 4.00pm Boardroom • Board Meeting – Thursday 8 February 2024 at 6.30 pm – Online only via Zoom 			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.