

## Agenda

Audit and Risk Committee Meeting to be held on  
**Thursday, 9 November 2023 at 6.30 p.m.**

***The meeting will be online via Zoom.***

Joining instructions for Zoom will be issued as part of the Audit and Risk Committee Pack via Decision Time.

<b>Staff/Advisers(s) Attendance</b>	Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Sandra McPhee (GCO) – Minutes
<b>Also in Attendance</b>	Graham Gillespie - Wylie & Bissett Carla Tamagnini – Wyle & Bissett

Agenda Item	Subject	Author	Attached	For
1.	<b>Apologies</b>			
2.	<b>Declarations of Interest</b>			
3.	<b>Audit &amp; Risk Committee Scope of Remit and Business 2023/2024</b>	DCEO/DFCS	✓	Assurance
4.	<b>Internal Audit Report</b>			
4.1	Internal Audit Reports Appendix 1 - Business Planning Appendix 2 - Damp and Mould Appendix 3 - Reactive Repairs Appendix 4 – Internal Audit Recommendations Follow-up	DCEO/DFCS & WB	✓	Oversight / Monitoring
5.	<b>Minutes of Previous meetings</b>			
5.1	Minute of Audit and Risk Committee Meeting 29 June 2023	GCO	✓	Approval
6.	<b>Matters Arising Schedule</b>	GCO	✓	Approval
7.	<b>Health and Safety</b>			
7.1	Health & Safety Exception Report: SHR RAAC Return	CEO	Verbal	Assurance
7.2	Health & Safety Audit Reports and Action Plan Updates	DCEO/DFCS	✓	Assurance
8.	<b>RSG Risk Management</b>			

8.1	Annual Review of Risk Management Framework and Internal Controls and Management Systems/Strategic Risk Analysis, Risk Register, Scoring and Appetite.	CEO	✓	Decision
9.	<b>Resources Update Confidential</b>			
9.1	Confidential Staff and Board update including Board Development Plan	DCEO/DFCS	✓	Decision
9.2	Annual Stress Survey Results	DCEO/DFCS	✓	Oversight/ Monitoring
9.3	Strathclyde University Work Based Project: Report Outcomes	CEO	✓	Oversight/ Monitoring
10.	<b>Governance</b>			
10.1	Record of Electronic Approvals - None	-	-	-
10.2	GDRP Audit Report	GCO	✓	Oversight/ Monitoring
11.	<b>Action Tracker</b>	GCO	✓	Approval
12.	<b>Any Other Competent Business</b>			
13.	<b>Date of next Audit &amp; Risk Committee meeting:</b>			
	Thursday 25 April 2024 at 2.00 p.m. online via Zoom			

**N.B. If you have questions about any of the papers, please do not hesitate to contact the identified report author or the Deputy Chief Executive Officer/Director of Finance and Corporate Services for clarification in advance of the meeting.**