



Rural Stirling
Housing Association

Agenda

Board of Management Meeting to be held on **Thursday, 15 June 2023** at **6.15 p.m.**

The meeting will be conducted on a Hybrid basis in the Boardroom at the office and via Zoom.

Joining instructions for Zoom will be issued as part of the Board Pack via Decision Time.

For those attending in person please note the earlier start to the meeting.

This is to accommodate a Fire Drill

Staff/Adviser(s) Attendance:		Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Jackie Leeds (HSM) Sandra McPhee (GCO) Minutes		
Agenda Item	Subject	Author	Attached	Approval Required
1.	Welcome and Apologies	Chair	-	-
2.	Declarations of Interest	Chair	-	-
3.	Exception Reports/Presentations			
3.1	Exception Report – No report	-	-	-
4.	Health and Safety Exception Report			
4.1	Exception Report - No report	CEO	-	-
5.	Group Minutes			
5.1	Minutes of Board meeting held on 18 May 2023	GCO	✓	✓
5.2	Audit & Risk Committee: None	-	-	-
5.3	Subsidiary: Minutes of meeting held on 18 May 2023	CSO	✓	For Noting
5.4	Working Groups: None	-	-	-
6.	Matters Arising Schedule	CEO	✓	✓
7.	Rural Stirling Group Key Risks			
7.1	Quarterly Key Risks Report	-	-	-
8.	Strategy			
8.1	No report	-	-	-
9.	Performance & Policy			
9.1	Confidential Annual Return of the Charter (ARC) 2022/23 ARC Validation Audit Action Plan for 2023-24 and updated ARC Validation Audit Action Plan 2022-23	GCO	✓	✓

9.2	Tenant Satisfaction Survey 2023 Action Plan	HSM	✓	✓
9.3	Policies for Approval			
	- Appendix 1 – Group Health & Safety Information to Tenants and Tenancy Agreements Policy & EIA	DHPS	✓	✓
	- Appendix 2 – Group Furnished Premises Policy & EIA	DHPS	✓	✓
	- Appendix 3 – Group Treasury Management Policy	DCEO/DFCS	<i>To follow</i>	✓
	<ul style="list-style-type: none"> • Policies were issued to Board on Decision Time on Thursday 1 June with exception of Appendix 3 which is to follow. 			
10.	Finance			
10.1	Confidential SHR Loan Portfolio Return	DCEO/DFCS	✓	✓
11.	Operations			
11.1	Tender Report: Repairs and Voids Service	DHPS	<i>To follow</i>	✓
11.2	Consultation Feedback: Employee Development Review Framework	CEO	✓	✓
12.	Governance: Ethical conduct and Notifiable Events			
12.1	Notifiable Events	-	-	-
12.2	Office Bearer Decisions	-	-	-
12.3	Record of Electronic Approvals: SHR Five Year Financial Projections Return	DCEO/DFCS	✓	✓
12.4	Recommendations from Committee	-	-	-
12.5	New Member Applications	GCO	-	-
12.6	Annual Report & AGM Administration Arrangements	GCO	✓	For Noting
12.7	Board Members Standing Down/Seeking Re-election at AGM 2023	GCO	✓	✓
13.	CEO Report	CEO	✓	For Noting
14.	Action Tracker	CEO	✓	✓
15	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Member	Feedback to be given at meeting	For Noting
16.	Any Other Competent Business			
17.	Review/Reflections of Meeting <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? Please email your feedback to Fiona Both Vice Chair, boardfionab@rsha.org.uk or Theresa Elliot Vice Chair, boardtheresae@rsha.org.uk in the absence of Mark Griffiths Chair, boardgriffithsm@rsha.org.uk	Chair	Feedback to be given at the meeting	-
18.	Date of Next Meetings & Training			

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| <ul style="list-style-type: none">• Board Meeting - Thursday 10 August 2023 @ 6.30 p.m. Hybrid Meeting• Audit and Risk Committee Meeting - Thursday 29 June 2023 at 2.00 p.m.• Annual General Meeting (AGM) – Thursday 14 September 2023 at 7.00pm, McLaren Leisure Facility, Callander. |
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N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.