



Rural Stirling
Housing Association

Agenda

Board of Management Meeting to be held on **Thursday, 8 December 2022** at **6.30 p.m.**

The meeting will be conducted online using Zoom.

Joining instructions for Zoom will be issued as part of the Board Pack via Decision Time.

Staff/Adviser(s) Attendance:		Donna Birrell (CEO) Craig Wood (DHPS) Jackie Leeds (HSM) Sandra McPhee (GCO) Minutes		
		<ul style="list-style-type: none"> • <i>Ewan Macdonald, Macdonald Cameron (MC) will present on Agenda Item 3 only.</i> • <i>David Ampofo, FMD Finance (FMD) will be present for Agenda Item 10.</i> 		
Agenda Item	Subject	Author	Attached	Approval Required
1.	Welcome and Apologies	Chair	-	-
2.	Declarations of Interest	Chair	-	-
3.	Development Exception Reports			
3.1	Killin – Site Disposal	MC	✓	✓
4.	Health and Safety			
4.1	Board Member Group H&S Policy sign-off HSCM	CEO	✓	✓
4.2	Board Member Group Landlord Facilities H&S Policy sign-off LSM	DHPS	✓	✓
4.3	Moment	All	Verbal	For Noting
4.4	Incident	CEO	Verbal	For Noting
4.5	H&S Update	CEO	Verbal	For Noting
4.6	Landlord Facilities H&S Update	DHPS	Verbal	For Noting
5.	Group Minutes			
5.1	Minutes of Board meeting held on 6 October 2022	GCO	✓	✓
5.2	Audit & Risk Committee held on 10 November 2022	GCO	✓	For Noting
5.3	Subsidiary: Meeting held on 24 November 2022	GCO	✓	For Noting
5.4	Working Groups: None	-	-	-
6.	Matters Arising Schedule	CEO	✓	✓
7.	Rural Stirling Group Key Risks			

7.1	Quarterly Key Risk Review	CEO	✓	✓
8.	Strategy			
8.1	Interim Group Strategy Away Day Report on Outcomes and Action Plan	CEO	✓	✓
9.	Performance & Policy			
9.1	Quarter 2 Performance Reports			
	Appendix 1 - ARC Indicators and Universal Credit	DHPS	✓	✓
	Appendix 2 - Planned Maintenance	DHPS	✓	✓
	Appendix 3 - Development Programme Monitoring	DHPS	✓	✓
	Appendix 4 - Strategic Delivery Plan Update	CEO	✓	✓
	Appendix 5 - Operational Delivery Plan Update by Exception Only	-	-	-
		GCO	✓	
9.2	Quarter 2 Complaints Report			✓
9.3	Policies for Approval			
	Appendix 1 – Sustainability Policy and EIA	DHPS	✓	
	Appendix 2 – Asset Management Policy and EIA	DHPS	✓	✓
	Appendix 3 – Board and Staff Expenses Policy and EIA	GCO	✓	✓
	Appendix 4 – Membership Policy and EIA	GCO	✓	✓
	<ul style="list-style-type: none"> • Policies were issued to Board on Decision Time on 24 November 2022 			
	<ul style="list-style-type: none"> • ICO Freedom of Information and EIR Report emailed to Board Members for information on 30 November 2022 • Development Programme Project Profiles emailed to Board Members for information on 30 November 2022 			
10.	Finance			
10.1	Confidential – Q2 Management Accounts	FMD	✓	✓
10.2	Annual Rent Review and Consultation	HSM	✓	✓
10.3	Confidential – 1 st Draft Budget 2023/24 and 30-Year Financial Projections	FMD	✓	✓
11	Operations			
11.1	Re-procurement of Development Services	DHPS	✓	✓
11.2	Police Accommodation	HSM	✓	✓
12	Governance: Ethical conduct and Notifiable Events			
12.1	Notifiable Events	-	-	-
12.2	Confidential Office Bearer Decisions	CEO	✓	For noting
12.3	Record of Electronic Approvals	-	-	-
12.4	New Member Applications	GCO	✓	✓
12.5	Annual Declaration of Interests and Code of Conduct	GCO	✓	For Noting
12.6	Confidential - Recommendations from Committee	CEO	✓	✓
13.	Chief Executive's Report	CEO	✓	For noting
14.	Action Tracker	CEO	✓	✓

15.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Member	Feedback to be given at meeting	For noting
16.	Any Other Competent Business			
17.	Review/Reflections of Meeting <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? Please email your feedback to Mark Griffiths Chair, BoardGriffithsM@rsha.org.uk	Chair	Feedback to be given at the meeting	-
18.	Date of Next Meetings & Training <ul style="list-style-type: none"> • Health & Safety Training – Thursday 15 December 2023 at 6.30pm via Zoom • Governance Training – Session 1 Thursday 12 January 2023 at 6.30pm via Zoom • Board Meeting - Thursday 9 February 2023 @ 6.30 p.m. via Zoom • Audit and Risk Committee - Thursday 27 April 2023 at 2pm • Venachar Board of Management – Thursday 18 May 2023 at 4.30 pm 			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.