

Board of Management Meeting to be held on Thursday, 11 August 2022 at 6.30pm

The meeting will be hybrid, both in person at the Association's Boardroom, Stirling Road, Doune and conducted online using Zoom.

Joining instructions for Zoom will be issued separately.

| Staff | /Adviser(s) Attendance: | Donna Birrell (CEO) Craig Wood (DHPS) Jackie Leeds (HSM) <i>Ewan Macdonald, Macdonald</i> (attending remotely) | Cameron (M | C) Agenda Ite | em 3 only |
|----------------|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------------------------|------------------------------------------------------|
| Agenda Item | Subject | | Author | Attached | Approval Required |
| 1. | Welcome and Apologies | | Chair | - | - |
| 2. | Declarations of Interest | | Chair | - | - |
| 3. | Development Exception I 3.1 Blamaha Project Profil 3.2 Killearn, Lampson Roa 3.3 Croftamie 3.4 Tyndrum | e (verbal update) | MC MC MC MC | | For noting ✓ ✓ For noting |
| 4. | Health and Safety 4.1 Moment 4.2 Incident 4.3 H&S Update 4.4 Landlord Facilities H& | S Update | All CEO CEO DHPS | Verbal Verbal Verbal Verbal Verbal | For noting For noting For noting For noting |
| 5. | 5.2 Audit & Risk Committ | isk Committee Meeting: 30 | GCO GCO - - | ✓ ✓ - - | ✓ For noting - - |
| 6. | Matters Arising Schedule | | CEO | ✓ | \checkmark |
| 7. | Record of Electronic App | ovals | - | - | - |
| 8. | Rural Stirling Group Key F 8.1 Quarterly Key Risk Re | Risks Quarterly Report | CEO | ✓ | ✓ |

| 9. | Strategy | - | - | - | | | | |
|-----|-----------------------------------------------------------------------------------------------------------|-----------------|--------------|--------------|--|--|--|--|
| 10. | Performance & Policy | | | | | | | |
| | 10.1 Q1 Performance Report (including Q4 and year to | CEO | \checkmark | ✓ | | | | |
| | date) | | | | | | | |
| | Appendix 1: ARC indicators and Universal Credit | DHPS | \checkmark | ✓ | | | | |
| | Appendix 2: Planned Maintenance | DHPS | \checkmark | \checkmark | | | | |
| | Appendix 3: Development Programme Monitoring | DHPS | \checkmark | \checkmark | | | | |
| | Report | | | | | | | |
| | Appendix 4: Strategic Delivery Plan Update | CEO | \checkmark | \checkmark | | | | |
| | 10.2 Quarterly Complaints Report | | | | | | | |
| | Appendix 1: Quarter 1 2022/23 Report | CEO | \checkmark | 1 | | | | |
| | 10.3 Draft Policies for review | | v | v | | | | |
| | | | | | | | | |
| | Appendix 1 Group Access to Information Policy and EIA | DCEO/DFCS | \checkmark | \checkmark | | | | |
| | Appendix 2 Group Community Donations Fund Policy and EIA | CEO | \checkmark | \checkmark | | | | |
| | Appendix 3 Group Redundancy Policy and EIA | CEO | \checkmark | \checkmark | | | | |
| | Appendix 4 Group Settlement Agreements Policy and EIA | CEO | \checkmark | 1 | | | | |
| | Appendix 5 Group Fire Safety Policy | DHPS | \checkmark | × | | | | |
| | Appendix 6 Group Gas Safety Policy | DHPS | ✓ ✓ | · · | | | | |
| | Appendix 7 Group Electrical Safety Policy | DHPS | \checkmark | 1 | | | | |
| | Project Profiles will be sent by emo Policies have been previously circulated for electronic o Time | | | on Decision | | | | |
| | FOI:ICO Quarterly Statistics return will be se | nt by email for | informatio | n | | | | |
| 11. | Finance | | ✓ | ✓ | | | | |
| | 11.1 Confidential Annual Financial Statements, Audit | DCEO/DFCS | v | v | | | | |
| | Summary Report and Letter of Representation | | / | | | | | |
| | 11.2 Annual Internal Financial Assurance Report | DCEO/DFCS | V | V | | | | |
| | 11.3 Confidential Q1 Management Accounts | DECO/DFCS | v v | v | | | | |
| | 11.4 Bad Debt Write Off | DCEO/DFCS | v v | v | | | | |
| | 11.5 Shared Ownership Buy Back | HSM | v | v | | | | |
| 12. | Operations | | | | | | | |
| | 12.1 Annual Equality Data Collection and Monitoring | CEO | \checkmark | For noting | | | | |
| | Report | | | | | | | |
| | 12.2 Annual EDH Strategy Action Plan Report | CEO | \checkmark | ✓ | | | | |
| 13. | Governance: Ethical Conduct and Notifiable Events | | | | | | | |
| | 13.1 Confidential Notifiable Events: None | - | - | - | | | | |
| | 13.2 Office Bearers' Decisions | CEO | \checkmark | For noting | | | | |
| | 13.3 Recommendations from A&R Committee | DCEO/DHPS | \checkmark | ✓ | | | | |
| | 13.4 Annual Governance Review | | | | | | | |
| | | | | | | | | |
| | | | | 1 | | | | |

| Effectiveness Image: CEO Image: CEO ii) Annual Review of Operation of Subsidiary CEO iii) Annual Review of Effectiveness of CEO Governance and Control of Subsidiary CEO Image: CEO iv) Annual Review of Register of Interests and CEO Image: CEO Dutstanding Annual Governance Reviews will be circulated for electronic apper available on Decision Time Image: CEO Image: CEO 13.5 AGM Administrative Arrangements and Notice to CEO Image: CEO Image: CEO 13.5 AGM Administrative Arrangements and Notice to CEO Image: CEO Image: CEO 13.6 Rule 68 Report from Secretary CEO Image: CEO Image: CEO Image: CEO 13.7 New Member Applications CEO Image: CEO Imag | For noting ✓ ✓ ✓ ✓ |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| iii) Annual Review of Effectiveness of Governance and Control of Subsidiary CEO iv) Annual Review of Register of Interests and Entitlements Payments and Benefits CEO Outstanding Annual Governance Reviews will be circulated for electronic app available on Decision Time CEO 13.5 AGM Administrative Arrangements and Notice to Members CEO ✓ 13.6 Rule 68 Report from Secretary CEO ✓ 13.7 New Member Applications CEO ✓ 13.9 Group Meeting Schedule 2022/2023 CEO ✓ 13.10 Confidential Annual Assurance Statement 2022 – First Draft CEO ✓ 14. Chief Executive's Report CEO ✓ 15. Action Tracker CEO ✓ 16. Attendance at Conference/Seminar or Networking Board Feedb 17. Any Other Competent Business Chair Feedb 18. Review/Reflections of Meeting Chair Feedb 0. Did we challenge constructively/effectively when necessary? to b given meet to b meet | For noting ✓ ✓ ✓ ✓ |
| iv) Annual Review of Register of Interests and Entitlements Payments and Benefits CEO Outstanding Annual Governance Reviews will be circulated for electronic appravailable on Decision Time available on Decision Time 13.5 AGM Administrative Arrangements and Notice to Members CEO ✓ 13.6 Rule 68 Report from Secretary CEO ✓ 13.7 New Member Applications CEO ✓ 13.9 Group Meeting Schedule 2022/2023 CEO ✓ 13.10 Confidential Annual Assurance Statement 2022 – First Draft CEO ✓ 14. Chief Executive's Report CEO ✓ 15. Action Tracker CEO ✓ 16. Attendance at Conference/Seminar or Networking Events: Board Member Feedback Board Feedb Member 17. Any Other Competent Business Chair Feedb Member to b given meet 17. Any Other Competent Business Chair Feedb Member to b given meet 18. Review/Reflections of Meeting Chair Feedb Member to b given meet 17. Any Other Competent Business Chair Feedb Member to b given meet 18. Review/Reflections of Meeting | For noting ✓ ✓ ✓ ✓ |
| iv) Annual Review of Register of Interests and Entitlements Payments and Benefits CEO Outstanding Annual Governance Reviews will be circulated for electronic app available on Decision Time The electronic app available on Decision Time 13.5 AGM Administrative Arrangements and Notice to Members CEO ✓ 13.6 Rule 68 Report from Secretary CEO ✓ 13.7 New Member Applications CEO ✓ 13.9 Group Meeting Schedule 2022/2023 CEO ✓ 13.10 Confidential Annual Assurance Statement 2022 – First Draft CEO ✓ 14. Chief Executive's Report CEO ✓ 15. Action Tracker CEO ✓ 16. Attendance at Conference/Seminar or Networking Board Feedb 17. Any Other Competent Business Immediate to be given meet to be given meet 17. Any Other Competent Business Chair Feedb 18. Review/Reflections of Meeting Chair Feedb • Did we make good decisions? to be given meet to be meet • Did we have all the information we needed to make decisions? the meet meet | For noting ✓ ✓ ✓ ✓ |
| Entitlements Payments and BenefitsOutstanding Annual Governance Reviews will be circulated for electronic apparailable on Decision Time13.5 AGM Administrative Arrangements and Notice to MembersCEO13.6 Rule 68 Report from Secretary 13.7 New Member ApplicationsCEO13.8 Review of RSHA Membership and Cancellations 13.9 Group Meeting Schedule 2022/2023 13.10 Confidential Annual Assurance Statement 2022 – First DraftCEO14.Chief Executive's ReportCEO15.Action TrackerCEO16.Attendance at Conference/Seminar or Networking Events: Board Member FeedbackBoard Member to b given meet17.Any Other Competent BusinessChair18.Review/Reflections of Meeting • Did we make good decisions? • Did we have all the information we needed to make decisions?Chair | For noting ✓ ✓ ✓ ✓ |
| Outstanding Annual Governance Reviews will be circulated for electronic app available on Decision Time 13.5 AGM Administrative Arrangements and Notice to Members CEO 13.6 Rule 68 Report from Secretary CEO 13.7 New Member Applications CEO 13.8 Review of RSHA Membership and Cancellations CEO 13.9 Group Meeting Schedule 2022/2023 CEO 13.10 Confidential Annual Assurance Statement 2022 – First Draft CEO 14. Chief Executive's Report CEO 15. Action Tracker CEO 16. Attendance at Conference/Seminar or Networking Board Events: Board Member Feedback Board Feedb 17. Any Other Competent Business Chair Feedb 18. Review/Reflections of Meeting Chair Feedb • Did we challenge constructively/effectively when necessary? To be given meet to be given meet • Did we have all the information we needed to make decisions? The meet meet | For noting ✓ ✓ ✓ ✓ |
| available on Decision Time 13.5 AGM Administrative Arrangements and Notice to Members CEO ✓ 13.6 Rule 68 Report from Secretary CEO ✓ 13.7 New Member Applications CEO ✓ 13.8 Review of RSHA Membership and Cancellations CEO ✓ 13.9 Group Meeting Schedule 2022/2023 CEO ✓ 13.10 Confidential Annual Assurance Statement 2022 – CEO ✓ First Draft CEO ✓ 14. Chief Executive's Report CEO ✓ 15. Action Tracker CEO ✓ 16. Attendance at Conference/Seminar or Networking Events: Board Member Feedback Board Member Feedb to b given meet 17. Any Other Competent Business I I Chair Feedb to b 18. Review/Reflections of Meeting Chair Feedb to b I I 18. Did we challenge constructively/effectively when necessary? I I I I 19. Did we make good decisions? I I I I I 19. Did we have all the information we needed to make decisions? | For noting ✓ ✓ ✓ ✓ |
| 13.5 AGM Administrative Arrangements and Notice to MembersCEO✓13.6 Rule 68 Report from Secretary 13.6 Rule 68 Report from Secretary 13.7 New Member ApplicationsCEO✓13.7 New Member Applications 13.8 Review of RSHA Membership and Cancellations 13.9 Group Meeting Schedule 2022/2023 13.10 Confidential Annual Assurance Statement 2022 – First DraftCEO✓14.Chief Executive's ReportCEO✓15.Action TrackerCEO✓16.Attendance at Conference/Seminar or Networking Events: Board Member FeedbackBoard Board given meetFeedb17.Any Other Competent BusinessChairFeedb given meetto b given meet18.Review/Reflections of Meeting • Did we challenge constructively/effectively when necessary? • Did we have all the information we needed to make decisions?ChairFeedb meet | |
| 13.5 Addit Administrative Annalgements and Notice to CEO Members 13.6 Rule 68 Report from Secretary CEO 13.6 Rule 68 Report from Secretary CEO 13.7 New Member Applications CEO 13.8 Review of RSHA Membership and Cancellations CEO 13.9 Group Meeting Schedule 2022/2023 CEO 13.10 Confidential Annual Assurance Statement 2022 – CEO First Draft CEO 14. Chief Executive's Report CEO 15. Action Tracker CEO 16. Attendance at Conference/Seminar or Networking Board Events: Board Member Feedback Board Feedb 17. Any Other Competent Business To b 18. Review/Reflections of Meeting Chair • Did we challenge constructively/effectively when necessary? to b • Did we make good decisions? the meet • Did we have all the information we needed to make decisions? the meet | |
| 13.6 Rule 68 Report from Secretary 13.7 New Member ApplicationsCEO CEO13.7 New Member ApplicationsCEO13.8 Review of RSHA Membership and CancellationsCEO13.9 Group Meeting Schedule 2022/2023CEO13.10 Confidential Annual Assurance Statement 2022 – First DraftCEO14.Chief Executive's ReportCEO15.Action TrackerCEO16.Attendance at Conference/Seminar or Networking Events: Board Member FeedbackBoard Member17.Any Other Competent BusinessChair18.Review/Reflections of Meeting • Did we challenge constructively/effectively when necessary?Chair• Did we have all the information we needed to make decisions?To be given the make good decisions? | ✓ ✓ ✓ ✓ ✓ |
| 13.7 New Member ApplicationsCEO13.8 Review of RSHA Membership and CancellationsCEO13.9 Group Meeting Schedule 2022/2023CEO13.10 Confidential Annual Assurance Statement 2022 -First Draft14.Chief Executive's ReportCEO15.Action TrackerCEO16.Attendance at Conference/Seminar or Networking Events: Board Member FeedbackBoard Member17.Any Other Competent BusinessFeedback18.Review/Reflections of Meeting • Did we challenge constructively/effectively when necessary?Chair• Did we have all the information we needed to make decisions?Chair | ✓ ✓ ✓ ✓ ✓ ✓ |
| 13.8 Review of RSHA Membership and Cancellations 13.9 Group Meeting Schedule 2022/2023 13.10 Confidential Annual Assurance Statement 2022 – First DraftCEO CEOTo foll14.Chief Executive's ReportCEO✓15.Action TrackerCEO✓16.Attendance at Conference/Seminar or Networking Events: Board Member FeedbackBoard MemberFeedb to b given meet17.Any Other Competent BusinessChairFeedb to b given meet18.Review/Reflections of Meeting • Did we challenge constructively/effectively when necessary? • Did we have all the information we needed to make decisions?ChairFeedb to b given to b | ow v |
| 13.9 Group Meeting Schedule 2022/2023 CEO To foll 13.10 Confidential Annual Assurance Statement 2022 – CEO To foll 14. Chief Executive's Report CEO Image: CEO 15. Action Tracker CEO Image: CEO 16. Attendance at Conference/Seminar or Networking Board Feedba Events: Board Member Feedback Board Feedba 17. Any Other Competent Business Chair Feedba 18. Review/Reflections of Meeting Chair Feedba I. Did we challenge constructively/effectively when necessary? To bi given meet I. Did we have all the information we needed to make decisions? The meet The meet | ow ✓ |
| 13.10 Confidential Annual Assurance Statement 2022 – CEO To foll 14. Chief Executive's Report CEO ✓ 15. Action Tracker CEO ✓ 16. Attendance at Conference/Seminar or Networking Events: Board Member Feedback Board Feedback 17. Any Other Competent Business Member to b given meet 18. Review/Reflections of Meeting Chair Feedback • Did we challenge constructively/effectively when necessary? To bid we make good decisions? to b given meet • Did we have all the information we needed to make decisions? Did we real the information we needed to make decisions? To b | 'ow 🗸 |
| 13.10 Confidential Annual Assurance statement 2022 - CEO - 14. Chief Executive's Report CEO - 15. Action Tracker CEO - 16. Attendance at Conference/Seminar or Networking Events: Board Member Feedback Board Feedb Member to b given meet 17. Any Other Competent Business Chair Feedb to b given meet 18. Review/Reflections of Meeting • Did we challenge constructively/effectively when necessary? Chair Feedb to b given meet • Did we have all the information we needed to make decisions? Did we read the information we needed to make decisions? The test of test of the test of the test of | - |
| 14. Chief Executive's Report CEO ✓ 15. Action Tracker CEO ✓ 16. Attendance at Conference/Seminar or Networking Events: Board Member Feedback Board Member Feedb Member 17. Any Other Competent Business Memter Feedb Member 18. Review/Reflections of Meeting • Did we challenge constructively/effectively when necessary? Chair Feedb to b given meet • Did we make good decisions? • Did we have all the information we needed to make decisions? the meet | |
| 15. Action Tracker CEO ✓ 16. Attendance at Conference/Seminar or Networking Events: Board Member Feedback Board Member Feedb to b given meet 17. Any Other Competent Business Chair Feedb to b given meet 18. Review/Reflections of Meeting • Did we challenge constructively/effectively when necessary? Chair Feedb to b given to b given • Did we make good decisions? Did we have all the information we needed to make decisions? The meet | For noting |
| Events: Board Member FeedbackBoard MemberFeedb to b given meet17.Any Other Competent Business | √ |
| MemberMemberto brown17.Any Other Competent BusinessImage: Competent BusinessImage: Competent Business18.Review/Reflections of MeetingChairFeedbrown• Did we challenge constructively/effectively when necessary?Chairfeedbrown• Did we make good decisions?Image: Competent BusinessImage: Competent Business• Did we make good decisions?Image: Competent BusinessImage: Competent Business• Did we make good decisions?Image: Competent BusinessImage: Competent Business• Did we make good decisions?Image: Competent BusinessImage: Competent Business• Did we make good decisions?Image: Competent BusinessImage: Competent Business• Did we have all the information we needed to make decisions?Image: Competent BusinessImage: Competent Business | |
| Image: space of the space of | ack For noting |
| 17.Any Other Competent Businessmeet17.Any Other Competent BusinessChair18.Review/Reflections of MeetingChair• Did we challenge constructively/effectively when necessary?Chair• Did we make good decisions?given the meet make decisions? | e |
| 17.Any Other Competent BusinessImage: Competent Business18.Review/Reflections of MeetingChairFeedb• Did we challenge constructively/effectively when necessary?Chairfeedb• Did we make good decisions?given the meet make decisions?the immediate | at |
| 18. Review/Reflections of Meeting Chair Feedb • Did we challenge constructively/effectively when necessary? to b given • Did we make good decisions? the information we needed to make decisions? | ing |
| Did we challenge constructively/effectively when necessary? Did we make good decisions? Did we have all the information we needed to meet make decisions? | |
| necessary? Did we make good decisions? Did we have all the information we needed to meet make decisions? | ack - |
| Did we make good decisions? Did we have all the information we needed to meet make decisions? | e |
| Did we have all the information we needed to meet make decisions? | at |
| make decisions? | 2 |
| | ing |
| Disease small your feedback to Mark Cuiffithe Chain | |
| Please email your feedback to Mark Griffiths Chair, | |
| BoardGriffithsM@rsha.org.uk | |
| 19. Date of Next Meetings | |
| Annual Stock Tour – tbc | |
| • Interim Board Strategy Away Day – Refer to CEO Report Agenda Item 14 | |
| AGM, Thursday 15 September 2022 at 7pm, Callander Youth Project | |
| Board meeting Thursday 15 September 2022 - immediately following the A | |
| Employment, HR and People Management training session – 25 August 202 | |

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.