

Agenda

Board of Management Meeting to be held on **Thursday, 19 May 2022 at 6.30pm**

The meeting will be hybrid, both in person at the Association's Boardroom, Stirling Road, Doune and conducted online using Zoom.

Joining instructions for Zoom will be issued separately.

PLEASE NOTE: A Fire Drill will take place at 6.10pm for those Board members attending in person. Due to ongoing construction works at the Woodside Hotel, the Fire Assembly point has been temporarily relocated to the corner of Muir Crescent and George Street (outside the Muir Hall).

Staff/Adviser(s) Attendance:	Donna Birrell (CEO) Kirsty Brown (DCEO/DFCS) Craig Wood (DHPS) Jackie Leeds (HSM) Hilary Tennant (GCO) (Minutes) Ewan Macdonald, Macdonald Cameron (MC) Agenda Item 3 only (attending remotely) Freya Lees, North Star Consulting and Research (NS) Agenda Item 4 only (attending remotely)			
Agenda Item	Subject	Author	Attached	Approval Required
1.	Welcome and Apologies	Chair	-	-
2.	Declarations of Interest	Chair	-	-
3.	Development Exception Report 3.1 Balmaha 3.2 Lampson Road 3.3 Strathblane	MC MC MC	✓ ✓ ✓	For noting For noting ✓
4.	4.1 Confidential Annual Board Appraisals Report Including: <ul style="list-style-type: none"> Confirmation of Continuing Effectiveness (if subject to 9-year rule) Board Development Plan Board Succession Plan 4.2 Board Learning and Development Plan 2022/2023	Chair/NS CEO	✓ ✓	✓ ✓
5.	Health and Safety			

	5.1 Moment 5.2 Incident 5.3 H&S Update 5.4 Landlord Facilities H&S Update	All CEO DCEO/DFCS DHPS	Verbal Verbal Verbal Verbal	For noting For noting For noting For noting
6.	Group Minutes 6.1 Board Minute of Board of Management Meeting: 17 March 2022 6.2 Audit & Risk Committee Minute of Audit and Risk Committee Meeting: 28 April 2022 6.3 Subsidiary None 6.4 Working Groups None	GCO GCO - -	 ✓ - -	 ✓ - -
7.	Matters Arising Schedule	CEO	✓	✓
8.	Record of Electronic Approvals	GCO	✓	For noting
9.	Rural Stirling Group Key Risks Quarterly Report	CEO	✓	For noting
10.	Strategy 10.1 Equality Diversity and Human Rights Strategy: Audit Action Plan	CEO	✓	✓
11.	Performance & Policy 11.1 Q4 Performance Report <ul style="list-style-type: none"> ○ ARC Indicators and Universal Credit ○ Planned Maintenance ○ Development Programme Monitoring ○ Strategic Delivery Plan Update ○ Operational Delivery Plan Update by Exception 11.2 Q4 Complaints Report 11.3 ARC and EESSH 2021/2022 Submission including VSS Validation Report	 HSM DHPS DHPS CEO - CSO CEO	 ✓ ✓ ✓ ✓ - ✓ ✓	 ✓ ✓ ✓ ✓ - ✓ ✓
Note: Project Profiles, SHR Quarterly Covid Return and ICO Quarterly Statistics have been issued by Email				
12.	Finance 12.1 Confidential Q4 Management Accounts 12.2 Update on Private Finance Loan Agreement 12.3 Confidential SHR Financial Return 5 Year Financial Projections (5YFP) 12.4 Adaptations Funding Programme 2021/2022 and Funding Bid 2022/2023 12.5 Confidential Bad Debt Write Off: Recharges	DCEO/DFCS DCEO/DFCS DCEO/DFCS DHPS DCEO/DFCS	✓ Verbal ✓ ✓ ✓	✓ For noting ✓ For noting ✓
13.	Operations No report	-	-	-
14.	Governance: Ethical Conduct and Notifiable Events 14.1 Confidential Notifiable Events	CEO	✓	For noting

	14.2 Office Bearers' Decisions	CEO	✓	For noting
	14.3 Confidential CEO Appraisal Report	Chair	✓	For noting
	14.4 Recommendations from A&R Committee	CEO	✓	✓
	14.5 Annual Assurance Statement: Mid-Year Review	CEO	✓	For noting
	14.6 12 Month Review of Investment Working Group	DHPS	✓	✓
	14.7 Confidential Proposed Co-option to the Board	CEO	✓	✓
	14.8 Community Donations Fund	CSO	✓	✓
	14.9 New Member Applications: None	-	-	-
15.	Chief Executive's Report	CEO	✓	For noting
16.	Action Tracker	CEO	✓	✓
17.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Member	Feedback to be given at meeting	For noting
18.	Any Other Competent Business			
19.	Review/Reflections of Meeting <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? Please email your feedback to Mark Griffiths Chair	Chair	Feedback to be given at the meeting	-
20.	Date of Next Meetings <ul style="list-style-type: none"> • Annual Stock Tour – tbc • Interim Board Strategy Away Day - tbc • Board meeting Thursday 16 June 2022 6:30pm hybrid • Governance training session – tbc • Employment, HR and People Management training session - tbc 			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.