



Agenda

Board of Management Meeting to be held on **Thursday, 11th February 2021 at 6.30pm**

The meeting will be held online using Zoom. Joining instructions for Zoom will be issued separately.

Staff/Adviser(s) Attendance:	Donna Birrell (CEO) Kirsty Brown (DCEO/DFCS) Fiona Maguire (ADM) Jackie Leeds (HSM) Susan MacKay (CSO) (Minute Taker) Gregor Cameron Consultants (Item 3 only)
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Agenda Item	Subject	Author	Attached	Approval Required
1.	Apologies			
2.	Declarations of Interest			
3.	Development Exception Reports 3.1 Lampson Rd 3.2 Croftamie 3.3 Keltie Bridge (new development opportunity for Callander) 3.4 Kippen Ph2 <i>Please note that Gregor Cameron Consultants will be in attendance for this item.</i>	ADM ADM ADM ADM	✓ ✓ ✓ ✓	For Information ✓ ✓ ✓
4.	Health and Safety 4.1 Health and Safety Update 4.2 Landlord Facilities Health and Safety	Verbal Verbal	- -	For information For information

5.	<p>Group Minutes Board</p> <p>5.1 Minute of Board of Management Meeting 26th November 2020</p> <p>5.2 Confidential Minute of Board of Management Meeting 26th November 2020</p> <p>5.3 Confidential Minute of Special Board of Management Meeting 27th January 2021</p> <p>Subsidiary</p> <p>5.4 Minute of Venachar Board of Management Meeting 26th November 2020</p> <p>5.5 Confidential Minute of Venachar Board of Management Meeting 26th November 2020</p> <p>Committee: None</p> <p>Working Groups:</p> <p>Customer Engagement, Participation and Scrutiny</p> <p>5.6 Action Note CEP&S Working Group 14th January 2021</p> <p>Investment: None</p>	CEO CEO CEO CEO CEO HSM	✓ ✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ For Noting For Noting For Noting
6.	Matters Arising Schedule	CEO	✓	✓
7.	Record of Electronic Approvals No Report	-	-	-
8.	<p>Group Key Risks</p> <p>Group Key Risk Review Appendix 1: Group Key Risk Register</p> <p><i>Please note that the Business Continuity update & SHR COVID 19 Information Return will follow by email for information during period of Coronavirus.</i></p>	CEO	✓	✓
9.	<p>Strategy</p> <p>9.1 Group Strategic Plan and Strategic Delivery Plan Update 2021/22: First Draft</p> <p>9.2 Confidential RSHA Business Plan Update 2021/22: First Draft</p> <p>9.3 Confidential Venachar Business Plan and Budget 2021/2022: First Draft</p>	CEO CEO CEO	✓ ✓ ✓	✓ ✓ ✓

10.	Finance 10.1 Updated Financial Forecast 2020/21 10.2 Commercially Confidential Potential SO Buyback for Mid Market Rent	DCEO/DFCS DCEO/DFCS /HSM	✓ ✓	✓ ✓	
11.	Governance Ethical Conduct and Notifiable Events/Annual Assurance Status 11.1 Notifiable Events i. Confidential HR Matter ii. Business Continuity and Service Update: Lockdown Restrictions iii. Disposal of Land at Balmaha to ELLCT	CEO	✓	For noting	
	11.2 Office Bearers' Decisions: i. Addition of Stewart Joinery to the Approved List of Contractors ii. Lampson Road submission of Building Warrant	ADM	✓	For noting	
	11.3 Schedule of Delegation: Revised	CEO	✓	✓	
	11.4 Confidential HR Report	CEO	✓	✓	
	11.5 Recommendations from Committee No report	-	-	-	
	11.6 New Member Applications None	-	-	-	
12.	Operations Stock Condition Survey	ADM	✓	✓	
13.	Performance and Policy Draft Policies for Review & Adoption Appendix 1: SPSO Revised Complaints Handling Procedure (Parts 1-5) Appendices 2i & 2ii: Notifiable Events Policy and Protocol Appendix 3: Occupational Driving Policy Appendix 4: Website Privacy Policy Appendix 5: Website Cookie Policy	CEO CEO DCEO/DFCS DCEO/DFCS DCEO/DFCS	✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓	
	14.	Chief Executive's Report	CEO	✓	For information and Approval ✓
	15.	Action Tracker	CEO	✓	✓
	16.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Members	Feedback to be given at the meeting	For information

17.	Any Other Competent Business			
18.	Review/Reflections of Meeting <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? Please email your feedback to Mark Griffiths, Chair.	Chair	Feedback to be given at the meeting	For noting
19.	Date of Next Meetings <ul style="list-style-type: none"> • Group Briefing Session: Equality & Diversity TBC • Joint Training Session: Effective Questioning, Scrutiny and Challenge TBC • Board Thursday 18th March at 6.30pm 			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.