

Agenda

Board of Management Meeting to be held on **Thursday, 18th June 2020 at 6.30pm**

Please note that the meeting will be held online using Microsoft Teams. Joining instructions for Microsoft Teams will be issued separately.

Staff/Adviser(s) Attendance:	Donna Birrell (CEO) Kirsty Brown (DCEO/FCSM) Fiona Maguire (A&DM) Susan Mackay (Corporate Services Officer CSO) (Minute Taker) Josh Graham (Modern Apprentice MA) Lorna Cameron (Observer)
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Agenda Item	Subject	Author	Attached	Approval Required
1.	Apologies			
2.	Declarations of Interest			
3.	Health and Safety			
4.	Group Minutes Board 4.1 Minute of Board of Management Meeting 21 st May 2020 4.2 Confidential Minute of Board of Management Meeting 21 st May 2020 Audit & Risk Committee None Subsidiary None Working Groups Governance None Customer Engagement, Participation and Scrutiny None	 CSO CEO	 ✓ ✓	 ✓ ✓

	Investment None			
5.	Matters Arising Schedule	CEO	✓	✓
6.	Record of Electronic Approvals: Confidential Final Draft Business Plan RSHA 2020/21 & Venachar Business Plan 2020/21 <i>*Please note RSHA Business Plan updated Appendix 4: Sensitivity Analysis & Scenario Modelling Graph is to follow</i>	CEO	Previously circulated*	Approval sought by email by 8 th June 2020
7.	Group Key Risks 7.1 Group Key Risk Review and Risk Register 7.2 Business Continuity Update 7.3 SHR Information Return	CEO CEO CEO	Emailed in excel format 10.6.20 ✓ ✓	For information For information For information
8.	Strategy No Report	-	-	-
9.	Performance & Policy 9.1 ARC Return 2019/20 and Validation Audit 9.2 Strategy for dealing with SHQS/ESSH Failures (including Heating Options Lochard Cottages, Kinlochard) 9.3 Review of Housing Design Guide	SMT A&DM A&DM	To follow ✓ Previously issued	✓ ✓ ✓
10.	Finance Confidential SHR Financial Returns SHR Draft Loan Portfolio Return (LPR)	DCEO/ FCSM	✓	✓
11.	Chief Executive's Report	CEO	✓	For Information
12.	Governance Ethical Conduct and Notifiable Events/Annual Assurance Status 12.1 Notifiable Events: None to report	-	-	-

	12.2 Office Bearers' Decisions: None to report	-	-	-
	12.3 Annual Performance Report 2019/20 & SGM/AGM, additional proposed amendment to the new Model Rules	CEO	✓	✓
	12.4 Board members standing down/seeking re-election at AGM	CSO	✓	✓
	12.5 Working Group Dissolution: Governance Working Group	CEO	✓	✓
	12.6 New Member Applications: None	CSO	-	-
	12.7 Proposed Co-option to the Board	Chair	✓	✓
13.	Group Meeting Schedule	CEO	✓	For information
14.	Action Tracker	CEO	✓	✓
15.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Members	Feedback to be given at the meeting	For information
16.	Any Other Competent Business			
17.	Review/Reflections of Meeting <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? 	Chair	Feedback to be given at the meeting	For noting
	Date of Next Meetings			
18.	<ul style="list-style-type: none"> • Group Briefing Session: Equality & Diversity TBC • Audit & Risk Committee 30th July (All RSHA Group members invited to pre session meeting to review Draft Annual Assurance Statement – Verification time to be confirmed) • Group Briefing Session 13th August 5.30pm: Annual Assurance Statement • Board 13th August at 6.30pm 			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.