



Rural Stirling
Housing Association

Agenda

Board of Management Meeting to be held on **Thursday, 20th June 2019** at **6.30pm** in the **Wallace Boardroom, Lomond Court, Castle Business Park, Stirling FK9 4TU**

***The meeting will be preceded at 4.30pm with training on Usage of the Decision Time Board Portal software, provided by John Bell, Decision Time. ***

(note that refreshments will be available from 6pm)

Staff/Adviser(s) Donna Birrell (CEO)
Attendance: Kirsty Brown (Deputy CEO)
 Malcolm Lee (Asset Manager AM)
 Angela Spence, Indigo House (AS)
 Susan Mackay (Corporate Services Officer CSO)

Item		Author	Attached	Approval Required	Time
1.	Apologies				6.30pm
2.	Declarations of Interest				6.30pm
3.	Health and Safety No Report				6.30pm
4.	Group Minutes Board 4.1 Minute of Board Meeting – 23 rd May 2019 4.2 Confidential Minute of Board Meeting – 23 rd May 2019	CEO CEO	✓ ✓	✓ ✓	6.30pm
	Audit & Risk No minute Investment Committee No minute Subsidiary 4.3 Minute of the Venachar Board Meeting - Tuesday 28 th May 2019	CEO	✓		6.35pm
	Working Groups Governance No Action Note				

	Customer Engagement, Participation and Scrutiny 4.4 Action Note of Meeting – 2 nd May 2019 4.5 Action Note of Meeting – 30 th May 2019	HSM HSM	✓ ✓		6.35pm
5.	Matters Arising Schedule	CEO	✓	✓	6.35pm
6.	Chief Executive’s Report	CEO	✓	✓	6.40pm
7.	Risk Key Risks Update	-	-	-	6.50pm
8.	Strategy Confidential 8.1 Final Annual Business Plan 2019/20 including Appendix 4 Revised Delivery Plan 2019/20	SMT	✓ (Business Plan Previously circulated)	✓	6.50pm
9.	Performance and Policy 9.1 Anti-Social Behaviour and Neighbour Nuisance Policy (presented by Angela Spence, Indigo House)	AS	✓ Policy Previously circulated	✓	6.55pm
	9.2 Allocations Policy: Local Lettings Initiatives (LLIs) and dissolution of Allocations Working Group	HSM	✓	✓	7.05pm
COMFORT BREAK (5 minutes)					
10.	Finance				
	10.1 SHR Financial Returns i. SHR Loan Portfolio Return ii. SHR 5 Year Financial Projections	DCEO	To Follow	✓	7.15pm
	10.2 Loan Finance Tender Outcome	DCEO	To Follow	✓	7.35pm
11.	Governance				
	11.1 Ethical Conduct and Notifiable Events	-	-	-	-
	11.2 Office Bearers’ Decisions	-	-	-	-
	11.3 SHR Annual Assurance Statement 1 st Draft	CEO	✓	✓	7.45pm
	11.4 Revised Schedule of Delegation	CEO	✓	✓	8.00pm
	11.5 Board Members Standing Down and Seeking Re-election & Board Members Subject to the 9 Year Rule Effectiveness Reviews	CSO	✓	✓	8.05pm
	11.6 Annual Review of Operation of Subsidiary	CEO	✓	✓	8.10pm
	11.7 Annual Performance Review 2018/19: Arrangements for Production	CEO	✓	✓	8.15pm
	11.8 Recommendations from Committees				

	(i) A&R None	-	-	-	-
	(ii) Investment None	-	-	-	-
	11.9 New Member Applications: None	-	-	-	-
12.	Operations 12.1 Tender Approval Gas Servicing & Maintenance Contract 2019/2022 Confidential	AM	✓	✓	8.20pm
	12.2 Repairs Service Options Appraisal	AM	✓	✓	8.30pm
13.	Action Tracker	CEO	✓	✓	8.45pm
14.	Any Other Competent Business				8.50pm
	Date of Next Meetings				8.55pm
15.	<ul style="list-style-type: none"> • Investment Committee - 27th June • A&R Committee - 1st August • Board Training - 5th September FOI TBC 				

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.