

## **Agenda**

Audit and Risk Committee Meeting to be held on Thursday, 10<sup>th</sup> November 2022 at 2.00 p.m.

## The meeting will be held online using Zoom

Staff / Advisers(s) Attendance	Donna Birrell (CEO)
	Craig Wood (DHPS)
	Sandra McPhee (GCO) Minutes
	Stephen Pringle, Wylie Bisset (Item 3.1 only)
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	Graeme Brown Edinburgh Risk Management
	General (ERMG) (Item 4 only)

Item		Author	Attached	Approval Required		
1.	Apologies					
2.	Declarations of Interest					
3.	Internal Audit					
	3.1 Internal Audit Update	DHPS	✓	✓		
	3.2 Re-procurement of Internal Auditor Function from April 2023	CEO	<b>√</b>	<b>√</b>		
4.	Risk Appetite					
	Edinburgh Risk Management General (ERMG) in attendance to report on Risk Appetite Development	ERMG	Ref Agenda Item 9	<b>√</b>		
5.	Minutes of Previous meetings					
	Minute of Audit and Risk Committee Meeting 30 June 2022	GCO	<b>✓</b>	<b>✓</b>		
6.	Matters Arising Schedule	GCO	✓	<b>√</b>		
7.	Health and Safety		П	1		

	7.1 Incidents	CEO	Verbal Update	-	
	7.2 Health & Safety Update	DHPS	✓	✓	
8.	External Audit	-	-	-	
9.	RSG Key Risks				
	Annual Review of RSG Risk Management Framework and Internal Control and Management Systems/Strategic Risk Analysis, Risk Register and Scoring and Review of Risk Appetite	CEO	<b>√</b>	✓	
10.	Resources Update Confidential				
	10.1 Confidential Board and Staffing Update including Board Development Plan	CEO	<b>√</b>	For noting	
	10.2 Staff Stress Survey 2022 & Action Plan	CEO	✓	✓	
	10.3 Confidential HR Report	CEO	✓	✓	
11.	Governance				
	11.1 Record of Electronic Approvals - None	-	-	-	
12.	Action Tracker	GCO	<b>✓</b>	✓	
13.	Any Other Competent Business				
14.	Date of next Audit & Risk Committee meeting:				
	Thursday, 27 April 2023 at 2pm via Zoom.				

N.B. If you have questions about any of the papers, please do not hesitate to contact the identified report author or the Chief Executive for clarification in advance of the meeting.